

RESIDENTIAL CARE ADMINISTRATORS
CONFERENCE CALL

May 8, 2001

ROLL CALL: Verlene Kaiser, Chairman
Myron Higbee
Elizabeth Hein-Drake

ABSENT/EXCUSED: Jerry Sorensen
Ken Madsen

ALSO PRESENT: Thomas E. Limbaugh, Bureau Chief
Roger Hales, Administrative Attorney
Janice Wiedrick, Secretary

Chairman Verlene Kaiser called the meeting to order at 10:00a.m. for discussion of concerns the Board has.

TEMPORARY PERMITS

An application for an emergency permit was received from RCA 0041001 NLM. Myron Higbee moved that the Bureau is to correspond with the applicant and request more information on the nature of the unexpected vacancy of the administrator and to provide the Board with more information on her work background. Elizabeth Drake seconded the motion, motion carried.

NAB EXAMINATION

Discussion was held on the NAB examination and what proof will be needed for an application for a temporary permit. Two possibilities are: Bureau can request from NAB a listing of who has ordered the NAB Study Guide or for the individual to provide the Bureau with the final computer test from the NAB material as proof of having completed the series.

Elizabeth Drake moved that as of July 1, 2001 the candidate for examination provide the final exam from the CD as proof of completion of the coursework. Myron Higbee seconded the motion, motion carried.

IDAHO STATE EXAMINATION

The Mentally Ill and Developmentally Disabled portions for the examination can be rented from Idaho Residential and Assisted Living Association. Questions for the Mentally Ill and Developmentally Disabled portions will appear on the Idaho State Examination from NAB until NAB incorporates these questions into their exam.

Myron Higbee moved that the examination and/or temporary permit candidates will need to supply certificates of completion from IDALA or equivalent coursework on Mentally Ill and Developmentally Disabled in conjunction with the final test from NAB prior to taking the examination or getting a temporary permit. Elizabeth Drake seconded the motion, motion carried.

Discussion on temporary permits was held. The rules for temporary permits need to be revised to be consistent with the statute.

Rules for the Content of Examination need to be revised. This will be discussed further at the July 2001 meeting.

Rules for Endorsement need to be revised also. Some thoughts of what might be used for endorsement: licensed in another state, held license for five years, no disciplinary action against license, completion of an examination. This will be discussed further at the July meeting.

Another agenda item for the July meeting is the issuance of a Residential Care Administrators license when the person has an Idaho Nursing Home Administrators license.

The Board is to read and consider adoption of the Code of Ethics. This will be discussed further at the July meeting.

NAB CONVENTION

Elizabeth Drake moved for Verlene Kaiser to attend the NAB Convention in June to represent Idaho and be reimbursed for the expenses. Depending on the funds available, reimbursement for the expenses may not be made until after July 1, 2001. Myron Higbee seconded the motion, motion carried.

The Bureau is to provide the Board Members with the listing of testing places available for the NAB exam at the July 2001 meeting.

Myron Higbee moved to adjourn the meeting at 11:20a.m. Elizabeth Drake seconded the motion, motion carried.

Verlene Kaiser, Chairman

Elizabeth Hein-Drake

Jerry Sorensen

Myron Higbee

Ken Madsen

Thomas E. Limbaugh, Bureau Chief